

Compliance Guidelines for ESDM related Trainings & Placements

Dear Training Partner,

We at TSSC want to emphasize on the need for the placement of the trained candidates in the industry / self-employment. This entails the need to standardize the quality of the trainings, trainers, training centers and placements. Going forward, there are mandatory compliance steps to be followed while commencing the training programs

A. Request for Allocation –

1. LOIs should be submitted preferably issued by Manufacturing industries which are in the Electronics manufacturing clusters.
2. LOIs should mention the requirement for manufacturing job roles only.
3. LOIs should be genuine and verifiable both physically (Industry visit) and virtually (tele verification and over e-mail).

B. Training Start off –

4. Once allotment is approved TP must propose list of trainers for the TOT capsule for each job role and all the trainers should be meet minimum criteria of the trainer.
5. TP must register all the trainees/ candidates on the telco jobs portal(telcojobs.in).
6. Contact details(contact number and email ids) of all the trainees should be shared with TSSC.
7. TP must organize an orientation program with the candidates briefing the emphasis of the ESDM scheme, benefits of the scheme before the start of batch.
8. Since the placement of the trainees will be done post training, TP must explain the Job description, designation, and remuneration etc.

C. Monitoring –

1. In order to verify the quality of the training imparted surprise visits/video calls will be conducted during the training period.
2. Random tele verification calls will be done directly to the trainees.
3. Based on the quality of noticed TP will be graded on regular basis.
4. Monthly Scores for Performance Standards are calculated on cumulative basis figures.
5. If any TP compromises with the quality of training and noticed during the monitoring done by TSSC, TP will be levied penalty along with its suspension and no further allotment will be done.
6. Please ensure that your training centres are equipped with the good internet connectivity, CCTV and IT systems that can ensure good trainings and online assessments as well. We want to be future ready.

D. Placement -

1. TP should arrange meetings with at least 2 industry partner/ companies in a month understand the trends and align the demand in the market followed by the enhancement in the placement opportunities.
2. TPs must organize mock interviews, Group discussions that may strengthen the candidate in securing the job while actual interviews.
3. The placement parameter will play the crucial role in grading the TP and giving the targets in the next allotment. TPs are also encouraged to share freely available material or the material shared by TSSC from time to time, to the candidates for enhancement of their soft skills.

- ESDM Management Team, TSSC